



DANCINGMOOSE
— MONTESSORI SCHOOL —

Parent Handbook

2022-2023

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The Dancing Moose Curriculum

Dancing Moose Montessori School (DMMS) was established to provide a solid education with all the ideals of individualized learning at the most critical period of a child's life—the early childhood years. The programs at Dancing Moose recognize that children learn differently, each at a different pace. They value what education theorist Howard Gardner termed multiple intelligences, including aptitudes in music, art, movement, as well as literacy, math, and science. These programs do not isolate subjects as though they are discreet units that are unrelated; instead, they combine a myriad of subjects that have thematic connections. The programs require small student-to-teacher ratios, which support individualized attention. Montessori educational practices build upon a child's knowledge with activities that are cognitively enriching and engaging. Children creatively observe their surroundings in ways that challenge what others may see as mundane or commonplace. The Dancing Moose Montessori classroom is filled with beautiful materials designed to teach concrete lessons that precede abstract conceptualization. The environment is conducive to freedom and spontaneity because ethics of peace, order, and respect are upheld in the classroom community.

Montessori's focus on the whole child encompasses cognitive, physical, social, and emotional development. Unlike traditional programs that may define a child narrowly (in terms of measurable objectives), the Dancing Moose curriculum customizes learning to include a rich array of learning objectives that are not quantifiable but are essential building blocks for creative and critical thinking. The curriculum incorporates meaningful and complex lessons that build upon one another, and each child's progress is recorded on specialized software to help guide teachers in customized lesson presentations.

Introduction

It is important for parents to read and understand this handbook before registering their child at DMMS. The policies stated in the handbook serve as a policy of operation for parents, students, and staff members of DMMS.

Health Policy

Each child must always have an updated immunization record. This form must be in place before a child begins attending DMMS.

COVID-19 Policies & Practices

The emergence of the COVID-19 pandemic has resulted in significant changes to policies and practices at Dancing Moose. As circumstances and policies change, the Dancing Moose administration team will communicate changes through email to enrolled families. Please ensure that all school communication is read carefully to ensure compliance with current practices.

Visit <https://mydancingmoose.com/covid-19-message/> for current restrictions and policies that are in place relating to COVID-19.

Policies for Germ Control

Personal hygiene items, such as combs, hair accessories, and toothbrushes may not be shared among children.

Indoor activity equipment and materials will be cleaned and sanitized daily or more often as necessary. Hand washing will be stressed as a measure to help prevent the spread of germs.

Blankets, sheets, and worn clothing must be machine-washed weekly. Teachers will send home bedding on Fridays to be washed over the weekend. Children should bring only one sheet and one blanket for nap time. Pillows and stuffed animals cannot be appropriately stored and introduce a risk of spreading germs.

The following hand washing policies will apply school-wide:

- (a) All individuals will wash and scrub their hands for 20 seconds with liquid soap and warm, running water.
- (b) Hand sanitizers will not replace hand washing, except during off-site activities as needed.

- (c) Teachers will teach children proper hand washing techniques and oversee hand washing whenever possible.
- (d) Teachers and children will wash their hands after using the toilet, before eating, upon returning from outdoor playtime, after wiping noses, after handling animals, and before and after food preparation.
- (e) Only single-use towels from a covered dispenser may be used to dry hands.

General Illness Policies

If a child has symptoms which indicate that they have a contagious illness or disease, the child should not attend DMMS. If symptoms are present when the child is in attendance, DMMS will notify parents or a legal guardian to take the child home immediately. Dancing Moose does not have a sick room for children. Parents should make arrangements for their child to be picked up within 30 minutes of being contacted.

These symptoms may include the following:

- A child is too ill to participate in regular school activities.
- A child has a **fever** above 100 degrees Fahrenheit (including the period of 24 hours after the onset of the fever unmedicated).
- A child is **vomiting** or has **diarrhea** at school or has had these symptoms within 24 hours.
- A child shows signs of a **rash**. (Please provide a doctor's note if your physician says the rash is not contagious.)
- A child is diagnosed or shows signs of **pink eye** or **strep throat**. A child may return to school 24 hours after beginning antibiotic therapy.
- A child exhibits **respiratory issues** such as breathing hard or fast, wheezing, the need for breathing treatments more frequently than 3 times per day, or any combination of these symptoms.
- A child has an unclear **mucous discharge** from nose or eyes.

Medication Administration

If a child needs to take a prescribed medicine while at DMMS, a parent or legal guardian must sign a release available at the front desk to indicate that DMMS has permission to dispense the prescription medication. The medicine will be dispensed to the child by an adult employee of DMMS as long as the medicine is in its original prescription container. (Please make sure to bring a dosage cup or measuring spoon.)

For each child receiving medications at DMMS, parents or guardians must complete a medication release that contains the following:

- (a) the name of the medication;

- (b) the dosage;
- (c) the route of administration;
- (d) the times and dates to be administered;
- (e) the illness or condition being treated; and
- (f) the parent or guardian signature.

Medication records will be maintained for six weeks and include the following:

- (a) the times, dates, and dosages of the medications given;
- (b) the signature or initials of the adult employee who administered the medication; and
- (c) documentation of any errors in administration or adverse reactions.

Parents must check in all medication at the front desk, including prescription and non-prescription medication. Creams, cough drops, cough medicine, and asthma treatments are examples of medications that must be checked in at the front desk to be secured from children.

All oral over-the-counter and all prescription medications must be in the original or pharmacy container, have the original label, include the child's name, have child-proof caps, and have written instructions for administration provided by the parents or guardians.

Medication stored in refrigerators must have a covered container with a tight-fitting lid.

The director will return unused prescriptions and over-the-counter medications to the parents or guardians. The director will destroy out-of-date medications or return the medications to the parent or guardian.

Food Service

DMMS food service will comply with the Utah Department of Health Food Service Sanitation Regulations and with the health department food service regulations.

Parents may not bring food prepared at home to share with classmates under any circumstances. All food that is served at DMMS must be commercially prepared.

DMMS food service will meet the following requirements:

- (a) a different menu will be planned for each day of the week;
- (b) the current week's menu will be posted for review by parents and guardians;
- (c) menus will comply with the USDA Child and Adult Care Food Program guidelines;
- (d) DMMS may use standard approved menus;
- (e) DMMS will post a list of children's food allergies and sensitivities in the food preparation area and communicate special needs to staff serving food to children. (For any life-threatening allergies, parents are responsible to have an EpiPen available for possible emergencies at school.)

Allergies

If your child has allergies that require attention such as an EpiPen or antihistamine, there are two forms that are required prior to your child's first day. (Please note, your child will not be able to attend until both forms are completed to ensure their safety.) First, there is a [Picture ID Google Form](#) that will be sent with enrollment paperwork that will allow us to create a picture id for your child. Second, your doctor must complete the [FARE Form](#) (food allergy & anaphylaxis emergency care plan). If your child has an allergy to medication, there is no need to complete this form because we never administer medication to children without a signed form from a guardian.

If your child will have medication left at the school for eczema, asthma or other medication, a [Medication Form](#) is required to be completed and signed by your child's Doctor.

Due to the prevalence and severity of nut allergies, Dancing Moose will strive to keep all nuts out of the school. Parents may not bring nut products into the school under any circumstances.

Healthy food and an allergy safe environment are two standards that DMMS adheres to strongly. A talented chef prepares a balanced menu each month and offers a regular or meat-free option as requested by families. To maintain an allergy-safe environment and promote healthy eating with all children, only children who have serious dietary concerns or allergies can request to bring food from home and must be approved by the School Director. If a child does not have an allergy but parents would like to bring in extra or different food, they need to draft an email to the School Director that explains their situation and specific need to supplement or bring in additional food and what food will be sent. Parents may not bring food from home until permission is granted.

Food and drink brought in by parents for a child's use must be labeled with the child's full name and classroom number.

Food and Treat Policy

Dancing Moose has a "no treat" policy. The purpose of this is to ensure a school environment that promotes and protects students' health, well-being, and ability to learn by supporting healthy eating and physical activity. The policy brings together current research to create guidelines that facilitate healthy choices for students.

Birthday Celebrations

Each classroom will promote our very special "Celebration of Life" birthday commemoration for every student. This is an opportunity for parents to bring a picture for each year of a child's life. Any additional celebrations may include crafts and social activities not based around food-related treats. Families do not need to bring gift bags of any kind; however, if a family wishes

to bring something, a book or other donation for the classroom is recommended. More instructions will be provided by the teacher.

In respect and recognition of all children's feelings, invitations to parties outside of DMMS may be distributed in the classroom ONLY if every child is invited. If parents would like a specific child's contact information, they should write a note with their contact information and leave it in that child's locker or cubby.

Policies and Procedures

Clothing

Children should come to school dressed in clothing that is appropriate for a variety of activities, including outdoor play, activities performed on the floor, painting, working with clay, glue, and other art materials that might soil clothing.

Parents should make sure that clothing is appropriate for the season. If a skirt is worn, shorts should be worn underneath it. To prevent loss of personal items such as jewelry and hair accessories, please avoid bringing them to school.

Every child must have a change of clothing at school at all times.

It is essential for children in the preschool class to manage their own clothing. Elastic waist bands that they can pull up after using the toilet are preferred. Children should avoid buttons, zippers, and belts that they cannot manage independently.

Children in preschool (3-5 year old class) and older must be 100% potty trained. If an accident occurs, a teacher may verbally assist the child by handing them their change of clothes from outside the half door. If children are not independent enough to change their own clothes, parents may be called to come to school to provide needed assistance. If a child has a bowel movement accident that will require clean up of the child, a parent will be notified to come to the school to clean up their child. If bowel movement accidents occur regularly, the child may need to disenroll until they are fully potty trained.

Children who cannot yet tie their own shoes should wear Velcro or other alternatives until they learn to tie their shoes independently. Gym or tennis shoes are generally a safe choice. Shoes that are open-toed, such as "flip flops," should be avoided as they pose a potential hazard for tripping and injury. Parents should label all clothing to avoid stock-piling lost clothing, particularly sweaters and jackets. If items are left in a lost-and-found area for longer than 14 days, they may be donated to a local charity.

Parent Visits and Volunteer Opportunities

Parents should coordinate with the administration team for any on-site visits.

Conferences

Three-way conferences with the administrative staff, teachers, and parents may be scheduled at the request of the parents or teachers.

Parents are encouraged to stay current with their child's progress by reviewing Class Dojo daily and studying their child's quarterly report. Parents may schedule appointments with a teacher or member of the administration to understand the reports or to discuss progress at any time.

Conferences are held three-times per year through a Zoom meeting with your child's teacher (September, February, May).

Check-in and Check-out Policy

Children must be officially checked in or out of school by an adult identified on the enrollment form. When authorized pick-up individuals come to the school, they must show photo identification. When a visitor picks up a child the process is as follows:

Ring the doorbell to allow entrance into the school.

Present picture ID (name must be on the authorized pickup list of that child).

The receptionist will check out the child for the visitor. If the visitor will be picking up the child frequently, the receptionist will give an individual code to that person.

Parents should make drop-off a brief, routine procedure. (Please keep in mind that if parents make drop-off a prolonged event, it can be more difficult for their child.) If class is already in session, parents should allow a front office person to accompany their child to class, or parents should drop off a child in the hall outside the classroom. Entering the classroom once class has started disrupts the instructional environment, posing a hardship on children and teachers.

Releasing Children and Accident Procedure

DMMS is open to parents and guardians of enrolled children at all times during business hours. Persons bringing or picking up a child must sign the child in and out of the school. Only parents or persons with written authorization from the parents may take a child from the school. Verbal authorization may be used in an emergency if the verbal authorization can be confirmed.

All injuries and accidents to a child must be documented and submitted to the director or director designee for review. The report must then be signed by the teacher and director designee.

Discipline

DMMS will communicate standards of discipline to all teachers, administrators, parents, and children.

Disciplinary measures will be implemented to encourage a child's self-control to reduce risk of injury and any adverse health effects to self or others. Positive discipline measures include but are not limited to the following:

- (a) positive guidance;
- (b) redirection;
- (c) positive behavior rewards (on a limited basis);
- (d) thinking time (brief removal from an activity where disrupting behavior occurs).

Disciplinary measures will **not** include any of the following:

- (a) corporal punishment, including hitting, shaking, biting, pinching, or spanking;
- (b) restraint of a child by binding or tying;
- (c) use of abusive, demeaning or profane language;
- (d) withholding of food, rest, or toileting;
- (e) confining a child in a locked closet, room, or similar area.

Children Requiring Support

Dancing Moose is committed to providing the best academic environment it can, diligently adhering to small student-to-teacher ratios. These ratios are significant because they indicate the amount of time that a teacher can spend with individual children and with small group instructional sessions. To maintain the integrity of the small student-to-teacher ratios, students must be able to effectively work within the instructional design and ratios of the classroom.

Dancing Moose is privately funded and receives no federal funds for support staff. If a student requires more attention or expertise than Dancing Moose can provide, parents may be notified that they should seek an educational setting that better fits their child's needs. These decisions are made by the School Director through consultations with teachers and other team members.

If a child has a diagnosis of Autism, severe ADHD, a behavior, situation or need that requires a lower ratio than the classroom is equipped with, parents must provide a qualified shadow prior to their child's start date. If the child has already started, an aid may be required for the child to continue at Dancing Moose. The shadow cannot be a relative and must meet with the

teacher team two weeks prior to the child's start date to determine the formal role of the shadow. The goal is always to help the child become as independent as possible, so the shadow time may be reduced as the child progresses.

Termination of Enrollment

A 30-day notice is required if a parent wishes to withdraw their child from DMMS's program. Failure to provide a 30-day notice will result in a 30-day tuition charge. (If a child must be gone for a prolonged period of time, they may disenroll and then reenroll by paying the application fee; however, Dancing Moose will not guarantee a spot if another child enrolls during the period of absence.)

Parents are expected to keep their account current with a zero balance. Monthly payments are billed on the 15th day of the prior month. A late fee of \$25 applies after the 1st of each month if a payment has not been made. If payments are not up to date, a child will not be allowed to continue enrollment at DMMS.

Enrollment may also be terminated if in DMMS's sole judgment a parent or guardian fails to support DMMS's programmatic goals and services, generates negativity in the Dancing Moose community, behaves in a manner that is uncooperative, or is in any way abusive to staff or administration.

DMMS reserves the right to terminate a child's enrollment if at any time DMMS determines that a child's best interest is not served, or the child in some way hinders the best interest of another child or children in the school.

Protocol for Disenrollment

The goal of Dancing Moose is to act quickly, thoughtfully, and thoroughly to communicate, address, and resolve concerns relating to students. Teachers and administration will attempt to work in a constructive manner to resolve problems before disenrollment.

When a child's behavior poses an injury or threat of injury to self, other children, teachers, or staff members, parents may be called to pick up their child immediately, and disenrollment may be executed the same day.

When behaviors disrupt the classroom safety and/or productivity over time, teachers will provide data to administration. Examples of behaviors that warrant data tracking include but are not limited to excessive and injurious biting; uncontrollable outbursts; excessive difficulty in adjusting to the classroom structure after a reasonable period of time (which may include an inability to independently work with Montessori materials and participate in circle times); leaving the classroom unattended; physical or verbal abuse inflicted on peers, teachers, or staff; ongoing refusal to comply with teacher directives.

Three incidents warrant an observation by an administrator, which will be followed by ideas for interventions. Parents will be consulted about the Dancing Moose intervention plan. If the classroom environment continues to be compromised by a student's behavior, Dancing Moose may disenroll the student.

Naptime Procedures

All full-day toddler, two-year-old, and preschool children are invited to participate in a one-and-a-half to two-hour naptime. With soft music in the background, children will rest or sleep on their cots during naptime. Teachers may rub children's backs to help them fall asleep. If a child doesn't nap, a quiet activity may be arranged with the parent and teacher.

Children who are kindergarten age and older are not required to take a nap.

Bottles and sippy cups may not be used to put children to sleep. Pacifiers may be used only for children under three and on a limited basis at naptime.

Outdoor Play

Dancing Moose checks weather quality on a regular basis to avoid children's exposure to poor air quality. When weather temperatures are extreme, teachers limit the time that children play outside. Nevertheless, Dancing Moose strives to allow children to play outdoors daily. If a child is recovering from an illness and is unable to go outside, the staff urges parents to keep the child at home. The school does not have adequate staff to provide for the care of one child while the other children are outdoors.

Parents should ensure that their children bring appropriate clothing for weather conditions. Children often play outside in the snow for short periods of time. As weather dictates, parents should apply sunscreen before bringing children to school.

Students may leave the premises to go on field trips to properties adjacent to their school— River Front Parks for South Jordan students, Dancing Moose Community Garden at Lake Park for West Valley students, and Thanksgiving Point museums for Thanksgiving Point students.

School Shutdowns

If Dancing Moose is forced to shut down due to weather or other disasters, a Class Dojo message will be sent to all parents. Parents should make sure that they are connected to Class Dojo. They should also make sure that they are able to receive alerts on their phones, which is done through Class Dojo settings. Please note that Dancing Moose has a comprehensive plan in place for a variety of possible emergencies.

Evacuation

If Dancing Moose is required to evacuate, the entire school will evacuate to a designated place. The Lake Park, West Valley location will evacuate across the parking lot to the Stonebridge Clubhouse or to Quartzdyne, just east of the school. The River Park, South Jordan location will evacuate to South Jordan Park on the east side of the school or across the street to Lifetime Fitness. The Thanksgiving Point, Lehi location will evacuate next door to Solution Reach.

Parents should have an emergency plan for picking up their child.

Gun Policy

DMMS does not allow open carry guns on their property or in the schools. The only exception would be a law enforcement officer who is identified as a law enforcement officer.

DMMS does not allow employees, who have a concealed firearm permit, to have a gun on DMMS property or school, based on the rationale that an accidental contact by a student into a purse or backpack with the concealed gun is a far greater risk than a self-defense situation at the school.

DMMS does not ask parents if they are carrying a concealed firearm with a lawful concealed firearm permit as we do not see a weapon, nor do other parents or students, as it is concealed. However, if a gun is in view, even with a Concealed Firearm Permit, this is a violation of our open carry gun policy and is prohibited.

Items Needed for First Day of Each Week

Items for Toddlers:

- Diapers (enough for the week only)
- Wipes (in a gallon zip lock bag for the week only)
- Change of clothing
- Blanket (toddler size only)
- Crib sheet (to fit over cot)
- Warm coat in winter
- Sun hat in summer

Items for Preschool:

- Change of clothing (to be on hand if needed)
- Blanket (child size only)
- Crib sheet (to fit over cot)
- Warm coat in winter
- Sun hat in summer

Items for Elementary:

- Change of clothing (to be on hand if needed)
- School supplies as designated by the child's teacher
- Warm coat in winter
- Sun hat in summer

*All clothing should be labeled and then placed in a zip lock bag that is also labeled with the child's name. It will be kept in the child's personal storage area.

**All blankets and crib sheets should be labeled with the child's name.

***Children should not bring items that will exceed the space provided in each child's locker.

Items not to bring

Children should not bring dishes, pillows, or diaper bags to school.

Children should also avoid bringing stuffed animals, snacks, security blankets, etc. If children need one of these items, their teacher will gently encourage them to relinquish the item as soon as they are ready.

Billing Information

Dancing Moose conducts school year-round, although summer months are optional for preschool and elementary. (Please note that parents may be unable to save their child's spot when withdrawn in the summer if there is a waiting list of students who wish to enter in the summer and continue through fall.)

The annual tuition amount is divided into twelve equal installments, which means a full monthly payment is due regardless of holidays that occur during a given month or children's absences due to illness, vacation, etc.

Tuition will be billed on the 15th day of the month prior. A \$25 late fee will apply after the 1st of each month if the account is not current. If payments are not up to date, a child will not be allowed to continue enrollment at DMMS.

Students with a start date in the middle of a month must make their initial tuition payment within 5 days of their start date.

Tuition payments must be made electronically through Tuition Express by automatic ACH transfer (electronic check) or credit card payment. A fixed fee of 2.75% will be added by the card processing company for all card payments. Tuition express forms and the link to online payments can be found at <https://mydancingmoose.com/pay-tuition/>. All electronic payments can be automatically scheduled on the 20th of month prior or the 1st of the month attending.

Please note, if a payment is returned for any reason, a \$25 Returned Payment fee will be charged to the account. This includes any returned or bounced check, online payment, or scheduled automatic payment.

Tuition is calculated based on the following number of school days in the location tuition chart below. These days do not include blue or red days on the calendar when the school is closed. Childcare is available on blue days on the Academic Calendar for \$30 per day if a child is signed up in advance.

Annual tuition is calculated with the following percentages:

Annual Tuition Calculation: How Partial Months are Prorated					
Program	Month	Year	Total Days	School Days	% Calculation
Summer	August	2022	21	10	48%
School-Yr	August	2022	21	11	52%
School-Yr	June	2023	20	6	30%

Annual tuition is different for each location due to the rent at each location. Tuition below reflects school hours of 8:45 am – 3:30 pm. Extended hours are available with details in the a section below.

Lake Park, West Valley Tuition 2022-2023

K - 2nd Tuition		# Days in 12-Month Year	Monthly Rate	Daily Rate	School-Year Annual Rate	12-Month Annual Rate
Full Day	5 days	230	\$1,030.00	\$53.74	\$10,118.52	\$12,360.00

3- to 5-Year-Old Tuition

Full Day	5 days	230	\$1,030.00	\$53.74	\$10,118.52	\$12,360.00
Full Day	3 days	135	\$735.00	\$65.33	\$7,220.50	\$8,820.00
Full Day	2 days	95	\$515.00	\$65.05	\$5,059.26	\$6,180.00
Half Day	5 days	230	\$590.00	\$30.78	\$5,796.05	\$7,080.00
Half Day	3 days	135	\$385.00	\$34.22	\$3,782.17	\$4,620.00
Half Day	2 days	95	\$270.00	\$34.11	\$2,652.43	\$3,240.00

Two-Year-Old Tuition

Full Day	5 days	230	\$1,180.00	\$61.57	\$11,592.10	\$14,160.00
Full Day	3 days	135	\$785.00	\$69.78	\$7,711.69	\$9,420.00
Full Day	2 days	95	\$570.00	\$72.00	\$5,599.57	\$6,840.00

Toddler Tuition

Full Day	5 days	230	\$1,230.00	\$64.17	\$12,083.29	\$14,760.00
Full Day	3 days	135	\$848.70	\$75.44	\$8,337.47	\$10,184.40
Full Day	2 days	95	\$602.70	\$76.13	\$5,920.81	\$7,232.40

River Park, South Jordan Tuition 2022-2023

K - 2nd Tuition		# Days in 12-Month Year	Monthly Rate	Daily Rate	School-Year Annual Rate	12-Month Annual Rate
Full Day	5 days	230	\$1,075.00	\$56.09	\$10,560.60	\$12,900.00

3- to 5-Year-Old Tuition

Full Day	5 days	230	\$1,075.00	\$56.09	\$10,560.60	\$12,900.00
Full Day	3 days	135	\$767.00	\$68.18	\$7,534.86	\$9,204.00
Full Day	2 days	95	\$545.00	\$68.84	\$5,353.98	\$6,540.00
Half Day	5 days	230	\$615.00	\$32.09	\$6,041.64	\$7,380.00
Half Day	3 days	135	\$400.00	\$35.56	\$3,929.52	\$4,800.00
Half Day	2 days	95	\$285.00	\$36.00	\$2,799.79	\$3,420.00

Two-Year-Old Tuition

Full Day	5 days	230	\$1,235.00	\$64.43	\$12,132.40	\$14,820.00
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Toddler Tuition

Full Day	5 days	230	\$1,290.00	\$67.30	\$12,672.71	\$15,480.00
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Thanksgiving Point, Lehi Tuition 2022-2023

K - 2nd Tuition		# Days in 12-Month Year	Monthly Rate	Daily Rate	School-Year Annual Rate	12-Month Annual Rate
Full Day	5 days	230	\$1,085.00	\$56.61	\$10,658.83	\$13,020.00

3- to 5-Year-Old Tuition

Full Day	5 days	230	\$1,085.00	\$56.61	\$10,658.83	\$13,020.00
Full Day	3 days	134	\$774.00	\$69.31	\$7,603.63	\$9,288.00
Full Day	2 days	95	\$550.00	\$69.47	\$5,403.10	\$6,600.00
Half Day	5 days	230	\$620.00	\$32.35	\$6,090.76	\$7,440.00
Half Day	3 days	134	\$405.00	\$36.27	\$3,978.64	\$4,860.00
Half Day	2 days	95	\$290.00	\$36.63	\$2,848.90	\$3,480.00

Two-Year-Old Tuition

Full Day	5 days	230	\$1,245.00	\$64.96	\$12,230.64	\$14,940.00
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Toddler Tuition

Full Day	5 days	230	\$1,300.00	\$67.83	\$12,770.95	\$15,600.00
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Student Fees

A non-refundable Application Fee of \$90 is due at the time of application for each individual child. This fee is required regardless of the outcome of a child's placement within Dancing Moose. The Application Fee is only required at the initial application and will not be required when families reapply for the following years or if a family re-applies while on the waiting list.

A non-refundable Acceptance Fee will be billed upon acceptance into Dancing Moose. This fee reserves the student's spot in the program and will be applied to materials throughout the year. The fee will not be refunded if a family chooses not to attend Dancing Moose. This fee is required annually. Returning parents will be billed the Acceptance Fee for the following year when they reenroll during the January priority enrollment period.

The Acceptance Fee is based on the student's program:

Toddler Program--\$125 per school year

Preschool Program--\$195 per school year

Elementary Program--\$240 per year

Thanksgiving Point students are required to hold an active Thanksgiving Point Museum Family Membership. Membership info will be collected annually. Families that do not have a membership will be charged \$200 per year to account for special visitors and field trips.

Extended Care

Extended care is available from 7:30 a.m. to 8:30 a.m. and from 3:30 p.m. to 5:30 p.m. Parents need to sign up for this service. To plan for teacher ratios and create a quality program, parents must choose a consistent schedule and pay per half hour of extended care.

DMMS offers a schedule exception twice per month for a fee of \$10.00 per child for each exception. A parent/guardian may request to have a schedule exception in advance if they need an early drop-off or a late pick up for the exception day only. The form for this request is found on the Dancing Moose website under the "Current Parents" tab.

Please also note that if a child is picked up past closing time of 5:30 pm, a surcharge of \$25 will be billed after 5:35 pm in addition to the late fee of \$1.00 per minute after 5:35 pm.

Lake Park, West Valley Extended Fees

Extended Care	
Hours per Day	Total per Month
0.5	\$ 32.00
1.0	\$ 64.00
1.5	\$ 96.00
2.0	\$ 128.00
2.5	\$ 160.00
3.0	\$ 192.00

River Park, South Jordan Extended Fees

Extended Care	
Hours per Day	Total per Month
0.5	\$ 33.00
1.0	\$ 66.00
1.5	\$ 99.00
2.0	\$ 132.00
2.5	\$ 165.00
3.0	\$ 198.00

Thanksgiving Point, Lehi Extended Fees

Extended Care	
Hours per Day	Total per Month
0.5	\$ 34.00
1.0	\$ 68.00
1.5	\$ 102.00
2.0	\$ 136.00
2.5	\$ 170.00
3.0	\$ 204.00

Early Drop-off and Late Pick-up Fees

Check-in computers are used to clock students in and out of the school. DMMS uses these check-in computers to track drop-off and pick-up times for each student. If a child is dropped off early or picked up late, a fee will automatically be billed to their account of \$1 per minute outside of the allotted times. Due to the higher volume of traffic at the beginning and end of the school day, DMMS offers a 15-minute grace period as listed below for children enrolled in

the regular school day program. DMMS offers 5-minute grace periods for students enrolled in half-day programs. If a student is enrolled in extended care for morning or afternoon, there will be a 5-minute grace period beyond their scheduled drop-off/pick-up time. The grace periods are as follows:

Regular School Drop-off (8:45)—15-minute grace period (8:30 earliest drop-off)
Regular School Pick-up (3:30)—15-minute grace period (3:45 latest pick-up)

Half-Day Morning Drop-off (9:00)—5-minute grace period (8:55 earliest drop-off)
Half-Day Morning Pick-up (12:00)—5-minute grace period (12:05 latest pick-up)

Half-Day Afternoon Drop-off (1:00)—5-minute grace period (12:55 earliest drop-off)
Half-Day Afternoon Pick-up (4:00)—5-minute grace period (4:05 latest pick-up)

Morning Extended Care Drop-off—5-minute grace period before scheduled drop-off time
Afternoon Extended Care Pick-up—5-minute grace period after scheduled pick-up time

Tuition Discounts

If more than one sibling is enrolled in Dancing Moose, a multiple child discount will be applied to the account for their school-day program. The sibling with the lesser tuition will receive 10% off their monthly tuition rate (excluding any extended hour fees, foreign language fees, Moose Boost charges, application fees, acceptance fees or other fees). This 10% discount will apply to any number of siblings above the first child enrolled at Dancing Moose.

Dancing Moose does not offer reduced tuition or any regular scholarships. However, DMMS does offer a shared discount with USANA employees (USANA pays for 10% and Dancing Moose pays for 10%, giving families a 20% discount). This discount is valid at our Lake Park, West Valley campus only and subject to change or may be terminated at any time. A family may only utilize one discount category per child, which means they cannot receive a 10% second child discount as well as an employee discount.

Additional Programs

Dancing Moose may provide seasonal Moose Boost classes that will teach additional skills and provide extra-curricular activities. These classes take place during after-school hours and require an additional fee. A child does not need to be enrolled in extended care to participate in Moose Boost courses. A child who is not enrolled in extended care will be billed the Moose Boost fee only. Parents will not be charged an extended care fee unless their child is enrolled in extended care.

Dancing Moose currently offers Foreign Language enrichment programs for full-time preschool and elementary programs. These programs are part of a student's regular classroom, and the space in these programs is limited. Families wishing to enroll in a Dual-Language classroom will

indicate so on their enrollment form. The fee for participating in the Foreign Language program is \$30 monthly per child.

Summer Programs

DMMS will remain open year-round for families who desire summer programs for their children. All closure dates are indicated on the academic calendar.

A non-refundable \$85 materials fee for the summer program will be billed at time of enrollment.